

**MMRS Meeting
All Children's Hospital Education Center
April 7, 2006**

Minutes

Members Present: See additional sheet.

New Members/ Guests: Scott Westgate, Largo Medical; Bruce Zeibarth, Healthsouth; Louise Bowen, ACH; Paula Hartzel, Helen Ellis

Adoption of minutes from March meeting.

Reports:

- STARS Update: No update at this time.
- EMS/ FirstWatch: No update at this time.

Old Business:

- NIMS:
 - Site Profiler software purchased through UASI that identifies critical infrastructure.
 - No additional software or equipment needed for participating agencies.
 - Will be able to import existing assessments of infrastructure to eliminate redundancy.
 - Fosters interoperability between counties and agencies.
- MMRS funding:
 - Extension of 2004 grant for 1 year through March 2007.
 - City of St. Pete purchasing requires bids to be placed for items.

Committee Reports:

- Radiological:
 - City required bid for monitors – open until 04/10.
 - Most likely will result in original monitor after bid process is complete.

New Business:

- MMRS Summary
 - Summary of origination of MMRS passed out by Gayle Guidash. Contact Gayle for a copy at gayle_guidash@doh.state.fl.us.
- Creation of Bylaws and MMRS Voting Parameters:

- Resolution presented by Dr. David McKalip to develop bylaws for the MMRS committee and limit voting members.
- Discussion of resolution:
 - Which organizations are considered part of the MMRS committee and if a majority of the organizations do not send a member, then a quorum will never be reached.
 - By-laws would add structure and formalize the process.
 - How legal do we want the governance to be?
 - Not governed by the Sunshine Law because of sensitive information and no direct advisory to commissioners.
 - Original guidance shows members of a steering committee that make recommendations to the city, who has authority to spend the grant money.
 - Should voting be by majority or consensus?
 - Is the current structure of the MMRS working? People seem to like the informal, all-inclusive atmosphere.
- Motion made, seconded and passed to keep the structure of the MMRS committee as it currently stands.

Open Forum:

- Law Enforcement support at Hospitals
 - Steve LeCroy will send a letter to Gary Vickers requesting automatic law enforcement support during a disaster situation be added to the CEMP.
- Emergency Bypass System:
 - How will EM communicate with hospitals and the CHD in a disaster?
 - Pagers seem to be outdated.
 - Daily communication works well, but in a disaster need better flow of information.
 - Possible move to Ready Alert system, with integration with the 9-1-1 system.
 - Protocols as to what will be included in communications.
 - Hotwash was needed for the incident that occurred at the Bed, Bath and Beyond.
 - Communication process needs to be refined.
 - Communication subcommittee formed that includes hospital, EM and MCO to discuss disaster communication issues. Will report at next meeting.

Next meeting will be May 5th at 9:30am in the ACH Education Center classroom.